

QUEENS INTERGROUP'S GROUP INFORMATION UPDATE SHEET

MAIL: P.O. Box 754088, Parkside Station, Forest Hills, N.Y. 11375
 ON THE INTERNET: www.queensaa.org E-MAIL: secretary@queensaa.org
 24 HOUR HELP LINE: 718-520-5021

GROUP _____ DATE _____
 MEETING PLACE _____
 STREET ADDRESS _____
 TOWN / AREA _____ ZIP CODE _____
 FLOOR, ROOM, SPECIAL ENTRANCE, ETC _____

WHEELCHAIR ACCESSIBLE? (Please Check) YES _____ NO _____

(Please print) **MEETING INFORMATION**

>>>	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Meeting types and times- (Closed etc. A.M.-P.M.?)							
Specify if: Women's Men's etc.							
Other information							

ADDITIONAL MEETING / GROUP INFORMATION _____

OFFICERS

CHAIRPERSON _____
 ADDRESS _____
 PHONE _____
 *EMAIL _____

SECRETARY _____
 ADDRESS _____
 PHONE _____
 *EMAIL _____

TREASURER _____
 ADDRESS _____
 PHONE _____
 *EMAIL _____

GSR _____
 ADDRESS _____
 PHONE _____
 *EMAIL _____

INTERGROUP REP _____
 ADDRESS _____
 PHONE _____
 *EMAIL _____

PROGRAM CHAIR _____
 ADDRESS _____
 PHONE _____
 *EMAIL _____

*If your Email is not private, receiving QIAA E-Mail may break your anonymity.

12 STEP LIST

Group Officer - Please fill in Group Name _____
and inclose this with your Group Information Update Sheet. Thanks.

CODE: A=ANYTIME W=WEEKENDS D=DAYS E=EVENINGS

GROUP MEMBERS - PLEASE CHECK THE APPROPRIATE BOX IF YOU ARE WILLING TO:

- 1—Take Someone to a detox.**
- 2—Take someone to a meeting.**
- 3—Talk to someone on the phone.**
- 4—Carry the message to an institution.**
- 5—Go to a meeting in someone’s home (Special Needs)**
- 6—Meet someone at a meeting.**
- 7—Answer Phones for QIAA Days/Evenings (At the office, or at home via call forwarding).**
- 8—Answer phones overnight at home via call forwarding.**
- 9—Be an AA contact for someone just leaving jail or institution.**

(Please Print)

NAME	LOCALITY	TELEPHONE #	CODE	1	2	3	4	5	6	7	8	9

VOLUNTEERS MUST BE SOBER AT LEAST 90 DAYS

¼ I Am Responsible ½
When anyone, anywhere, reaches out for help,
I want the hand of A.A. always to be there.
And for that, I Am Responsible...